



# WC WORKSHOP, INC.

## Employment Application

**APPLICANT INFORMATION**

Last Name		First	M.I.	Date
Street Address			Apartment/Unit #	
City		State	ZIP	
Phone		E-mail		
Date Available to Start				Desired Salary/Wage
Position Applied for:		Other Positions of Interest:		
What days and hours are you available for work?				

When are you available to begin work?

**CURRENT/PREVIOUS EMPLOYERS**

Company		Phone (    )		
Address		Supervisor		
Job Title		Starting Salary/Wage \$	Ending Salary/Wage \$	
Responsibilities				
From		To	Reason for Leaving	
	Month/Year		Month/Year	
May we contact your previous supervisor for a reference?		YES <input type="checkbox"/> NO <input type="checkbox"/>		
Company		Phone (    )		
Address		Supervisor		
Job Title		Starting Salary/Wage \$	Ending Salary/Wage \$	
Responsibilities				
From		To	Reason for Leaving	
	Month/Year		Month/Year	
May we contact your previous supervisor for a reference?		YES <input type="checkbox"/> NO <input type="checkbox"/>		
Company		Phone (    )		
Address		Supervisor		
Job Title		Starting Salary/Wage \$	Ending Salary/Wage \$	
Responsibilities				
From		To	Reason for Leaving	
	Month/Year		Month/Year	
May we contact your previous supervisor for a reference?		YES <input type="checkbox"/> NO <input type="checkbox"/>		

**EDUCATION**

High School	Address
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Did you graduate? YES <input type="checkbox"/> NO <input type="checkbox"/>	Degree
College	Address
Did you graduate? YES <input type="checkbox"/> NO <input type="checkbox"/>	Degree
Other	Address
Did you graduate? YES <input type="checkbox"/> NO <input type="checkbox"/>	Degree

Are you able to operate a computer? YES  NO  Please list types of Software:

**REFERENCES (PLEASE LIST THREE PROFESSIONAL REFERENCES)**

Full Name	Relationship
Company	Phone ( )
Address	
Full Name	Relationship
Company	Phone ( )
Address	
Full Name	Relationship
Company	Phone ( )
Address	

**MILITARY SERVICE**

Branch	From	To
Rank at Discharge	Type of Discharge	
If other than honorable, explain		

**OTHER**

Are you a citizen of the United States? YES  NO  If no, are you authorized to work in the U.S.? YES  NO

Are you over 18 years of age? YES  NO  If under 18, can you provide a work permit? YES  NO

Have you worked for this company? YES  NO  If so, when?

Have you ever been convicted of a felony? YES  NO  If yes, explain?

Are you related to anyone working for this company? YES  NO  If yes, who?

**DISCLAIMER AND SIGNATURE**

We are an equal opportunity employer and all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, disability status, protected veterans status, or any other characteristics protected by law. I certify that my answers are true and complete to the best of my knowledge. I authorize investigation into all statements and references contained in this application. Said investigation may include interviews with past employers, workers and friends. Said investigation may include credit, driving, criminal, references and other background checks. As a condition of applying for this job, I authorize reasonable post-hire investigation into my credit, driving, and criminal background. I further understand and agree that, if I am employed, my employment will be "at-will," which means that termination of employment can be made by me or the employer at any time.

Signature	Date
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